



Lions Clubs International

DISTRICT A12 LIONS CLUBS

Leading Though Service

District Effective Speaking Chair Guidelines

Congratulations! You have been appointed or requested by your District Leaders to coordinate this extremely worthwhile program. Your main job is to motivate the Club Effective Speaking Chairs to initiate the program at their local schools and motivate the Lions Clubs to support it financially and through volunteering their time for competitions.

Here are some suggestions on how you can be successful.

September

- Send out your request letter of support to all Clubs – A12 Treasurer has been sending out a request for ES, Peace Poster/Essay and Youth Exchange with the Club dues. Check status of that system.
- when notified please attend ES meeting(s) in Markham, usually Saturday at 1:30 after the Council meeting in Markham
- Remind Club Chairs to get in touch with their local schools to advertise and prepare for this program
- Set up any Club, Zone meeting or Region Rally's you plan to attend to promote the ES program
- If you are unable to get to Zone meetings, ask the Zone Chairs to help promote your program when they are out in the District at any of their meetings – be enthusiastic!
- Remind the Cabinet Treasurer that they will be receiving money directed to this program

November

- Attend Council Meeting in Markham on Saturday afternoon (?), (invite from MDA Chair will remind you prior to this date)
- Locate Clubs who are willing to Host your Regions' and District Effective Speaking Competitions



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January

- Check to see how school contact is going
- Depending on how support money is coming in, re-send your request letter (send to both the President and Secretary)
- Firm up the Host Clubs for Region and District competitions, reminding them of their duties including registration desk, Judges (Both Eng and French if necessary), Timer(s), Tellers or Tally Lions, do you require a scoring table or program?
- Host Club supplies Hot and Cold drinks plus some fruit or muffins for first thing in the morning, lunch for everyone. Can come from Activities account.

February and March – April (if necessary)

- Attend and run Region and District Competitions
- Host Club can help in many ways and should be recognized for their help, but as Effective Speaking District Chair, you should MC the competition
- Thank, thank, thank all those who made the day possible
- send in completed Speaker forms and Interview forms to MDA Chair and Host committee.

Registration Forms for speakers, parents and Lions should be sent to Host Committee for MDA Final along with money for rooms and meals

District A12 pays for the speaker and one parent or guardian two nights accommodation and all required meals. Any extra people must pay their own way. As Chair, you can arrange payment however suits you best.

May

- attend the MDA Effective Speaking Final and help with duties as requested or assigned
- attend wrap up meeting on the Sunday of the competition for debrief

[Download the ES Manual](#) from MDA website,
This is a great program, have fun with it and show enthusiasm!

Prepared by PDG Barb Ennis MDA Effective Speaking Coordinator.